

Glebe School Council 13th November, 2017

Present: Steven Massey, Sian Fitzgerald (Chair), Deidre Barnabe, Georgia Condran, Anders Nordstrom, Christy Griffin, Gerry Nera, Jennifer Drew.

1. Call to Order and Introductions

2. Approval of Agenda: November agenda was approved.

3. Approval of October Minutes: October minutes were approved.

4. Reports & Presentations

a. Student Council Report - Georgia Condran

- Co-President, Georgia, represented student council at meeting. Georgia spoke of the spirit week events and indicated that the pancake breakfast raised \$250.00 for the Ottawa Food Bank. She also mentioned that the hockey game during spirit week held a food drive for the Ottawa Food Bank.
- Georgia indicated that there would be an assembly held on December 1st to remind students of the various clubs and resources available to them.
- Georgia mentioned that student council would be taking a step back during the month of December as it is a very busy time for everyone. She indicated that student council only would be organizing a basket drive for families of Hawthorne Public School. She confirmed that the Athletic Council organizes and sets up a food train for donations by the student body and their families.
- Georgia confirmed that the 3rd annual Mental Health Week will be held from February 12th to 15th, 2018 and that there would be an assembly to "kick off" the week. She indicated that student council draws on the support of the community to assist in providing information to students through a resource fair, workshops, and various other events. In addition, there would be a Parent and Staff night held wherein various professionals would speak to inform parents and staff on mental health issues. The Youth Services Bureau (Y.S.B.) would also speak about experiences.
- Georgia also spoke about P.L.E.O and indicated some of the topics covered for parents are: anxiety; confidence; substance abuse and effects; resources available. She sought input from parents at the meeting for suggestions as to other topics and/or speakers and one name put forward was Dr. Humphrey.

This matter may be further discussed at the December Parent Council meeting.

b. Principal's Report - Steve Massey

- Principal Massey had four topics to cover during the meeting: i) Debriefing on recent school lock down; ii) Showcase accomplishments by students; iii) Drug awareness for Grade 10 students; iv) Student lead projects.

i. Debriefing Re: October 19, 2017 Lock Down

The incident started at approximately 10:45 a.m. when it became apparent that there was a weapon on school property. The police arrived on scene and took control of the situation. The lock down was in place for approximately 3 hours and Principal Massey was very proud of the manner in which staff and students handled this stressful situation. The school then went into "shelter in place" wherein students returned to normal class function and were not allowed to leave the building. Principal Massey had a "Duty of Care" for all people in the building and his primary focus was to keep everyone safe. He offered to answer any questions by parents after the meeting and invited them to seek the assistance of Student Services should their child be in need of help to work through the situation. Principal Massey indicated he would follow up with parents to ensure that the school has their proper contact information and in particular, e-mail addresses, as there was some missed communications during the lock down.

ii. Student Accomplishments

Principal Massey advised of an information session on the topic of self-regulation to be given by Susan Hopkins at Sir Robert Borden High School on November 30, 2017.

Principal Massey indicated that DELF testing had commenced for students in Grade 12. Students successfully completing this testing will receive international accreditation in the french language.

Principal Massey made note of the upcoming indigenous exchange with students from Winnipeg.

Principal Massey also provided an update on recent sporting events: a) Out of 40 teams, the senior girls basketball team went to the city finals and came within 12 points of going to O.F.S.A.; b) The senior boys soccer

team made it to O.F.S.A.; and, c) Student success was also achieved at the cross-country running meet in Petawawa.

iii. Drug Awareness

Principal Massey indicated that through the assistance of community partners (Rideauwood) there would be rotating workshops on drug awareness for students in Grade 10 starting in early December, 2017.

iv. Student Lead Projects

Principal Massey indicated that the Remembrance Day assembly held on Friday, November 10, 2017 went very well and gave kudos to Emily Green for composing a piece for the Grade 10 choir as well as to the Grade 10 drama class for their reading on the effects of war on children.

c. Vice-Principal's Report - Deidre Barnabe

- V-P Barnabe advised that Report Cards would be given to students on November 17, 2017 and that parents could expect to receive a synvoice message and e-mail advising of same. She also elaborated on reporting periods for full year courses and for semester courses.

d. Teacher's Report

- Nothing to report as Heather Morse was unavailable.

5. School Council Committee Reports

a. Fundraising

- Jennifer Drew sought input from council and parents in regard to having one large fundraising event or several smaller events. Sian showed enthusiasm for one large event (ie. Tour & Taste and Gin & Jazz) and others indicated that it would be easier to obtain volunteers to help out for one event rather than several. Sian also indicated that organizing several small events could overlap with events being planned by Student Council or Athletic Council.
- Jennifer indicated her preference would be to organize one large event and her initial approach would be to decide on the charity to be supported.
- An issue was raised by Anders as regards the remaining (44) Glebe scarves yet to be sold. Principal Massey suggested that the scarves be available for sale at the Grade 8 information night to be held on December 5, 2017.

b. Special Events

- Lisa Greaves was not present at the meeting and Christy Griffin reported on her behalf.
- Christy indicated that a few e-mails have been sent out to parents with respect to the staff dinner/lunch to be held on December 12, 2017. She addressed the need for more volunteers to provide food and/or help with set-up or clean up. Principal Massey and Christy suggested sending a synervoice message to all families. Christy indicated she would look into it.
- Principal Massey indicated that the cereal program is important to all students and that volunteers are needed in 2018 to assist with this program. Anyone interested in volunteering should send an e-mail to Marta Farsang at Marta.farsang@gmail.com. Christy also suggested sending a synervoice message to all families about this program.

c. Executive Reports

- Sian tabled discussions regarding the Nomination and Election process for Parent Council. She carried forward the suggestion that the change over take place in January of every year and put this out to council. Principal Massey indicated that operationally it's a good idea but that it may be difficult as there is a set of Rules and Regulations that govern the transfer of positions from one school year to the next. A suggestion was put forward by a parent to have current council members sign on for a 2 year term with the second year allowing for change over. The issue was not resolved and further discussions on the matter to be held.
- Sian followed up on previous discussions regarding plaques on auditorium seats. She indicated that a volunteer would be required to co-ordinate same and that his/her tasks would be: to increase promotion; take orders from parents; compile requests and ensure information is accurate and complete; and, order plaques and arrange to have same affixed to the seat. No volunteer came forward at the meeting and further discussions will be held in this regard.

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i. Treasurer:

- Anders tabled a Summary of funds received and disbursed for 2016-2017 and advised that the school board gives \$500.00 to all school council's on a yearly basis. He indicated that he did not have a clear picture from Fundraising and would await input from them. Anders also confirmed

that the PRO grant of \$1,000.00 has been approved but has still not been received.

i. Communications:

- Christy suggested the need for a small group to work on the Parent Reaching Out grant (PRO) with a view to looking for other avenues/ideas on reaching out.
- Christy indicated that the website hosting expense was coming up and a decision would have to be made as to where to have the host. Three suggestions were made: a) stay with Richard Deadman; b) join the school board; or c) have an offsite host. Principal Massey indicated that council had a private site and the option of going offsite would have restrictions. Anders inquired as to the cost of the school having its own website and Christy indicated that the host fees can range from \$20.00 to \$100.00 per year. Principal Massey indicated that there would be no cost on the school website and some protection would be derived by so doing but that further discussion should be held as to all the pro's and con's (ie. issue with content; restrictions). Christy inquired as to whether only school council would be able to access to make changes. Sian tabled a Motion to put the school council website on the school website under Council tab and the Motion was seconded by Gerry Nera. All voted in favour.

ii. OCASC & Secondary School:

OCASC

- Gerry Nera indicated there was not much to report. He reminded council of the training session being held on November 18, 2017, from 9:00 a.m. to 12:30 p.m., at Sir Robert Borden High School. The session is free but registration is required.

Secondary School

- A querie was made regarding the Grade 12 Prom in June, 2018. Sian indicated that this matter will be discussed at the next council meeting.
- Principal Massey did however share some information regarding past prom's. He indicated that the 2017 prom was school sanctioned and went extremely well and confirmed that the school has no involvement in any planning regarding after prom events. Principal Massey also

confirmed that all money collected through the sale of prom tickets is all accounted for which, as elaborated on by Sian, cannot be said for any money being put out by graduating students for after prom events. Principal Massey advised that the 2017 prom budget was \$22,000.00 and the expenditure of these funds provided a great learning opportunity for the students to work together to organize the event they wanted.

6. **Other Business:** Nothing to report.
7. **Adjournment:** The meeting was adjourned at 8:55 p.m.

2017-2018 Parent Council Meeting Dates:

September 11, 2017
October 16, 2017
November 13, 2017
December 11, 2017
January 15, 2018
February 12, 2018
March 19, 2018
April 16, 2018
May 14, 2018
June 11, 2018